

HILDENBOROUGH PARISH COUNCIL

60 Knowsley Way * Hildenborough * Tonbridge * Kent * TN11 9LQ

telephone: 01732 832367

email: Clerkhildenboroughpc@gmail.com

website: www.hildenboroughpc.org.uk/

Members of Hildenborough Parish Council are summoned to the Parish Council Meeting to be held in Hildenborough Village Hall, Riding Lane on **Wednesday 13 October 2021 at 7.30pm**

Pam Gow

PUBLIC SESSION: County and Borough Councillors and local residents are invited to make comment, ask questions or put forwards ideas during the first 15mins of the meeting. Please contact the clerk if you are intending to come along in order that we can ensure that we are COVID safe by allocating sufficient space.

PARISH COUNCIL MEETING

AGENDA

WEDNESDAY 10 NOVEMBER 2021

- 11/1. To receive and approve, if appropriate, apologies for absence and reasons given.
- 11/2. To receive declaration of Personal or Prejudicial Interests
- 11/3. To received declaration of gifts and hospitality
- 11/4. Minutes of the Meeting held on Wednesday 13 October 2021 for agreement and signature if a true record
- 11/5. Clerk's Report – to include maintenance contractor's progress report and other information and actions
- 11/6. Items to be considered under item 11/12 Confidential matters below

- 11/7 **FINANCE**
 - 7.1 Account Balances -To receive, approve and sign a report detailing bank reconciliation, prepared by the RFO at 31 October 2021
 - 7.2 Accounts for Payment - To review and approve items of expenditure and income during September and October.
 - 7.3 To receive recommendations for resolution from the Finance Committee as recorded in the Minutes of the meeting held on 3 November 2021
 - 7.3.1 Precept increase in 2022/23 budget
 - 7.3.2 Projects as recommended by Open Spaces Committee and Finance Committee to be undertaken in 2021/22 and included in 2022/23 budgets
 - 7.3.3 Staff salary review
 - 7.3.4 Revisions to the Financial Regulations, including risk assessment
 - 7.3.5 Donations, sponsorship and subscriptions to be made between November 2021 and April 2022
 - 7.3.6 Level of club rents for 2022
 - 7.3.7 Banking arrangements and signatories

7.3.8 Use of direct debits, BACS and CHAPS

7.4 Verbal report on Internal Audit

11/8 OPEN SPACES

8.1 Items for consideration and resolution

8.1.1 Recommendation from Open Spaces Committee on projects recommended by the Finance Committee and ratified by the Council in 7.3.2 above should be taken forward.

8.1.2 Future projects where S106 funding has been agreed should be planned by named member liaising with clerk/RFO reporting to Open Spaces Committee when relevant

11/9 PLANNING

9.1 To note planning applications considered and commented on the Council's behalf received since 8 September 2021.

Application No	Address	Proposal	Council Comment
1964/FL	The Old Oak Stables Nizels Lane	Mobile stable	Comment
2222/FL	Trench Farmhouse Coldharbour La	Swimming pool	Comment
2259/FL	54 Tonbridge Rd	Extension	Comment
2411/FL	Braddan Riding Lane	Extension	Comment
2218/FL	35 Knowsley Way	Extension	Comment
2334/FL	3 Meadway	Extension	Comment
2440/FL	Barley Hse 15 Hildenbrook Farm	Rooflights	Comment
2489/FL	6 Stocks Green Rd	Extension	comment
2548/FL	15 Oaklands Way	Extension	Comment
2544/FL	Gracelands Nizels Lane	Change of use	Comment
2577/FL	Monks Cott Riding La	Demolition of dwelling and replacement	Comment
2576/FL	Oakley Farm Eggpie Lane	2 dwellings and demolition of outbuilding	Comment
2615/FL	21 Hilden Avenue	Extension	Comment
2662/TPOC	Longholt Vines Lane	Tree felling	Comment
2670/LDP	3 Ashley Rd	Extension	Comment
2790/TNCA	Cedar Hse 162B Tonbridge Rd	Tree surgery	Comment

11/10 Items for consideration and resolution

10.1 Updated Infrastructure Plan

10.2 Draft Social Media Strategy

10.3 Annual Parish Meeting

11/11 Items for information only

- 11.1 Correspondence – detailed on weekly newsletter**
- 11.2 Notes from Member representatives**
 - 11.2.1 Training undertaken during October**
 - 11.2.2 Village Hall representative - activity during October**
 - 11.2.3 Highways representative**
 - 11.2.4 Representative report at Farmers’ Market for 9 November**
 - 11.2.5 Representative for Farmers’ Market for 14 December**

The Chair to move that the press and public to be excluded from the remainder of the meeting.

11/12 CONFIDENTIAL ITEMS