

# HILDENBOROUGH PARISH COUNCIL

60 Knowsley Way \* Hildenborough \* Tonbridge \* Kent \* TN11 9LQ

telephone: 01732 832367

email: [Clerkhildenboroughpc@gmail.com](mailto:Clerkhildenboroughpc@gmail.com)

website: [www.hildenboroughpc.org.uk](http://www.hildenboroughpc.org.uk)

Members of Hildenborough Parish Council are summoned to the Parish Council Meeting to be held in Hildenborough Village Hall, Riding Lane on **Wednesday 13 October 2021 at 7.30pm**

*Pam Gow*

**PUBLIC SESSION:** County and Borough Councillors and local residents are invited to make comment, ask questions or put forwards ideas during the first 15mins of the meeting. Please contact the clerk if you are intending to come along in order that we can ensure that we are COVID safe by allocating sufficient space.

## PARISH COUNCIL MEETING

### AGENDA

WEDNESDAY 13 October 2021

- 10/1. To receive and approve, if appropriate, apologies for absence and reasons given.
- 10/2. To receive declaration of Personal or Prejudicial Interests
- 10/3. To received declaration of gifts and hospitality
- 10/4. Minutes of the Meeting held on Wednesday 8 September 2021 for agreement and signature if a true record
- 10/5. Clerk's Report – to include maintenance contractor's progress report and other information and actions
- 10/6. Items to be considered under item 09/12 Confidential matters below
- 10/7 **FINANCE**
  - 7.1 Account Balances -To receive, approve and sign a report detailing bank reconciliation, prepared by the RFO at 30 September 2021 2021
  - 7.2 Accounts for Payment - To review and approve items of expenditure and income during September and October.
- 10/8 **OPEN SPACES**
  - 8.1 Items for consideration and resolution
    - 8.1.1 Revised Management of Open Spaces and Risk Assessment Policy
    - 8.1.2 Updated Health and Safety Policy
- 10/9 **PLANNING**
  - 9.1 To note planning applications considered and commented on the Council's behalf received since 8 September 2021.

<b>Application No</b>	<b>Address</b>	<b>Proposal</b>	<b>Council Comment</b>
1991/FL	4 Derby Close	Retrospective extension	Comment
2035/FL	Accommodation at Nizels Ridge Farm	Conversion of barn to detached house	Comment
1955/FL	Bank Wood Bank Lane	Conversion of garage to annexe	Comment
2048/FL	Land north of Bluebell House Bank Lane	Erection of stable	No comment
1776/FL	Westover Mill Lane	Change of use and construction of tennis court	Comment
2039/RD	140 Tonbridge Rd	Details of condition 4	Comment
2105/FL	15 Fairfield Way	Extension	No comment
2081/LDP	15 Fairfield Way	Extension	No comment

**10/10 Items for consideration and resolution**

- 10.1 Revised Terms of Reference for Committees**
- 10.2 Draft Social Media Strategy**
- 10.3 The purchase of equipment for litter picking within budget of £500**
- 10.4 For approval of 2020/21 Village Hall Report and Accounts**
- 10.5 Revised Highway's Improvement Plan**

**10/11 Items for information only**

- 11.1 Correspondence – detailed on weekly newsletter**
- 11.2 Notes from Member representatives**
  - 11.2.1 Training undertaken during September**
  - 11.2.2 Village Hall representative - activity during September**
  - 11.2.3 Highways representative – SpeedWatch activity**
  - 11.2.4 Representative at Farmers' Market for 9 November**

The Chair to move that the press and public to be excluded from the remainder of the meeting.

**10/12 CONFIDENTIAL ITEMS**