

# HILDENBOROUGH PARISH COUNCIL

60 Knowsley Way · Hildenborough · Tonbridge · Kent · TN11 9LQ

telephone: 01732 832367

email: [clerkhildenboroughhpc@gmail.com](mailto:clerkhildenboroughhpc@gmail.com)

website: [www.hildenboroughhpc.org.uk](http://www.hildenboroughhpc.org.uk)

## Meeting of the Open Spaces Committee held on Wednesday 7 July 2021 at 7.pm on the Recreation Ground, Riding Lane

### MINUTES

**Present:** Cllr D Haugh (chair)                      Cllr W Allingham                      Cllr C Lewis  
                 Cllr A McNeil                                      Cllr G Paterson                      Cllr E Simons  
                 Cllr I Sklavenitis

**Also present:** Mrs P Gow (clerk)

#### 1. Minutes of Meeting held on 7 April 2021

These were agreed as a true record.

#### 2. Matters Arising

There were none.

#### 3. Maintenance Contract Progress Report

Routine tasks had been taking up much of the contractor's time which includes litter picking, weekly playground check and strimming. The store room and storage garages had been cleared of rubbish and taken away in a skip. The rotten stakes in the car park were being renewed as were some parts of the fencing around the play area.

Graffiti is a big problem at the moment, particularly in West Wood

**ACTION:** The Litter Picking Team would take on the litter picking for the contractor. The clerk to seek a solution to the graffiti cleaning problem.

#### 4. Recreation Ground

##### 4.1 Storage building

**DECISION and ACTION:** Investigation had been undertaken into providing a storage container/shed in view of the cost of replacing the two garages with a building. After discussion it was agreed that the clerk would (1) obtain a quotation for a shed/container the size of the current green garage (2) obtain a quotation for the removal of the old garage and for suitable base to be provided for the container/shed (3) obtain a quotation for the renovation of the current garage.

##### 4.2 Play area

**DECISION and ACTION:** The fencing around the play area is being 'patched' but needs replacement in the long term. This will be added to the 3-Year Plan.

##### 4.3 Ball Court

**DECISION and ACTION:** The markings are worn and the surface ponds in places. The clerk to obtain quotations for resurfacing and remarking. The fencing is beginning to rust and it was agreed this should be replaced and included in the 3-year Plan.

##### 4.4 car park

**DECISION and ACTION:** The contractor to clear the silt/mud where it has accumulated in some areas once there is a dry period.

#### **4.5 ditches and trees**

**DECISION and ACTION:** The tree survey did not identify a lot of work to trees in the car park or surrounding the field. The ditches were becoming clogged and it was agreed to recommend to the Parish Council to include this on the next mowing/hedge cutting agreement for 2022.

#### **4.6 Pavilion**

**DECISION and ACTION:** It was agreed the veranda floor needed repainting and guttering replacing. The contractor would be asked to undertake this. Cllr Sklavenitis is to arrange a meeting regarding the cctv before the next Parish Council Meeting.

### **5. Village Green**

#### **5.1. Progress on flood management**

Following a meeting with KCC the options to address the flooding on the village green had been set out and circulated to members. It will be recommended to the Parish Council that a meeting should be set up with residents to explain the situation.

#### **5.2. Replacement tree**

**DECISION and ACTION:** It is recommended to the Parish Council that a Black Acer costing approximately £200 should be purchased in the Autumn to replace the lost Rowan. Advice should be sought on position.

### **6. Tree Survey**

**DECISION and ACTION:** The Annual Tree Survey had identified 23 incidents of dead or dying ash trees in West Wood. 14 of these had been recommended to be felled and the rest required tree surgery. It is recommended to the Parish Council that they should fell all dead trees within a budget of £20,000 and establish a replanting scheme. Advice is to be sought regarding management of West Wood.

### **7. Implications for Project management for 2021/22**

**DECISION:** It is recommended to the Parish Council that the following projects should be included in the 3-year plan and/or infrastructure plan:

Already included:

- footpath around Recreation Ground (S106 funding already agreed approx. 2023)
- Play equipment for disable children (S106 funding as above)
- Resurfacing the cycle track (S106 funding as above)
- dog exercise area (currently 3-year Plan)
- car park extension + lighting + electric charging point(s)
- further extension to play facilities, including renewal of fencing
- Ball court renewal of fencing
- street lighting Rings Hill bridge
- Hildenborough CEP School MUGA development

### **8. Councillors' items notified prior to meeting**

#### **Request for Baseball Club to use Recreation Ground:**

**DECISION** A meeting to be set up for a site meeting to discuss requirements.